

*****ATTENTION*****

The **Leon County School Board** has entered into an agreement with TigerTranz, Inc. for the collection of all returned checks issued to all **Leon County School Board** locations. The Board requires that you make sure the following information is on all checks written:

- Full Name
- Street Address
- Home Phone Number

If your check is returned by your bank, it will be automatically forwarded by the **Leon County School Board** bank directly to TigerTranz after the first presentation of the check TigerTranz will contact you in order to collect the face amount of the worthless check plus the state allowed collection fee. The amount of the collection fee is currently **\$35** in our state; however this fee is subject to change as allowed by law. If you do not properly respond to TigerTranz or TigerTranz is unable to contact you, TigerTranz may re-present your check to the bank electronically along with applicable collection fees.